

Holy Name Catholic School

2019-2020 Service Hour Form

All families are required to perform 20 hours of service for the school community each school year, 10 for Fall and 10 for Spring. Required family service hours are to be done by family members 18 and older.

AIAL (SPORTS) families are required to perform an additional 4 hours of ATHLETIC SERVICE per child, per sport, during the sport season the child is a participant. All unearned hours by due date will be charged to your school account at \$25.00/hr.

TEN (10) HOURS ARE DUE IN THE SCHOOL OFFICE BY DECEMBER 20, 2019 AND TEN (10) HOURS ARE DUE BY MAY 15, 2020.

Volunteer Name _____ Ph _____ E-Mail _____

Credit Account of (Student Name /Grade) _____ Sibling(s)/Grade _____

Please check option below, if NOT CHECKED credit will be given to school account

Credit School Required Hours _____ Credit Sports Required Hours _____

| Date | Volunteer Name | Service Description | Time In/Out | Total Hrs |
|------|----------------|---------------------|-------------|-----------|
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Service hours must be recorded on this form, except when sign in sheets are provided for school wide events. It is the responsibility of the volunteer/parent, to submit completed service hour forms to the school office. Parents/volunteers cannot sign the service hour form; it must be signed by school personnel or activity/booth chairperson. Incomplete forms will not be processed and will be returned for completion. Please make a copy for your records prior to submitting to the school office. Please contact Coach Lopez @ rlopez@hncstx.org should you have any questions.

Signature of School Personnel or Activity Chairperson confirming service hours

Date